



## NEIGHBOURHOOD PLAN STEERING GROUP (SG)

### MINUTES 21<sup>st</sup> NOVEMBER 2024

**Present: Chairman Steve Smith (SS), Tom Ward (TW), Nigel Holmes (NH), Mike Parker (MP), Gary Butler (GB) Lindsey Malcom (LM). Debbie Phillips (DP) sent her apologies.**

1. The Minutes of 23<sup>rd</sup> October were agreed. GB queried the privacy details. LM confirmed it was the parish council privacy policy
2. The distribution of the leaflets was discussed and it was confirmed they would all be circulated by 24<sup>th</sup> November. It was agreed to send the Call for Sites letters to those who owned land, but did not live, in the parish. It would need to be made clear that final authority for any building on this land would lie with NFDC.
3. It was agreed to hold the village meeting from 3-7pm on Monday 16<sup>th</sup> December at the Sandleheath Village Hall. ONH would provide visual aids to support discussion.
4. All agreed that the blog function was a good idea on the NP website, and NH kindly agreed to create content and forward to LM for uploading. NH stated that he would step back from being closely involved with the SG, due to many other commitments, but was happy to continue in creating content.
5. The SG meeting concluded at 14.00 and joined an online meeting with Leah Coney of ONeillHomer, and Andrew Herring and James Carpenter of NFDC.

Actions from both meetings:

SS to send Call for Sites letters to landowners

LM to send survey to owners of empty property on Main Road

LM to write to all SG members asking for declaration of any interest in surrounding land that could be a potential conflict of interest

Steering Group to prepare next grant application to Locality for both technical packages

Signed: *Lindsey Malcom*

Dated: 26<sup>th</sup> November 2024

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